

Rockford Historic Preservation Commission

February 14th, 2011 – 6:00PM – City Hall Conference Room B

Present: Mark McGinnis, Janna Bailey, Scott Sanders, David Hagney
Absent: Alderman Doug Mark
Staff: Jonah Katz, Planner II
Other: Interested Parties

Meeting was called to order at 6:07PM

Approval of Minutes

A **MOTION** was made by Marc McGinnis to **APPROVE** the minutes of the January 10, 2012 meeting as presented. The Motion was **SECONDED** by Janna Bailey and **CARRIED** by a vote of 4-0.

New Business

Certificate of Appropriateness

515 Grove Avenue

Mr. Katz explained the request for the COA was for exterior work to convert the property from a three-flat to a two-flat. The applicant, Jennifer McGinnis, was present and spoke on the proposed work. Mr. McGinnis abstained from the discussion and vote because of his business relationship with the applicant.

A **MOTION** was made by Janna Bailey to **Approve** the proposed work on 515 Grove as described in the Certificate Application, which includes installation of three windows, the enclosure of the southwest corner of the first floor, the removal of siding at the front porch, and the reestablishment of access to existing rear door. The **MOTION** was **SECONDED** by Scott Sanders and **CARRIED** by a vote of 3-0, with one absention.

904 North Prospect

Mr. Katz explained that the application was for exterior remodeling.

The applicant, Mr. Curt Lettier, presented photos of materials and the building's existing conditions. He also provided data on the heat efficiency of the new doors he was proposing to install.

The Commission expressed concern over two of the four items in the list of proposed work in the application certification. Regarding the installation of storm doors, the proposal by the applicant was determined to not meet the standards of the Guidelines for Historic Preservation. Regarding the installation of roof vents, the Commission requested the applicant return with more details on the location and extent vent work in order to determine how the vents would impact the integrity of the property. Commission advised City staff to assist Mr. Lettier with bringing these items up for review at a future meeting.

A **MOTION** was made by Scott Sanders to **APPROVE** items #1 and #3 in the application for work on 904 North Prospect. Item 1 refers to the reinstallation of aluminum thresholds under the existing exterior doors. Item 3 refers to the installation of gutters and downspouts. The **MOTION** was **SECONDED** by Marc McGinnis and **CARRIED** by a vote of 4-0.

With no other business a **MOTION** was made by Scott Sanders to adjourn. The **MOTION** was seconded by Marc McGinnis and **CARRIED** by a vote of 4-0.

The meeting was adjourned at 6:35 P.M..
Submitted by Jonah Katz, Planner II