

City of Rockford, Illinois
 Community & Economic Development Department
 Construction and Development Services
 425 East State Street, Rockford, IL 61104
 Phone: (779) 348-7163 Fax: (815) 967-4243
 Web: www.rockfordil.gov



**1 & 2 FAMILY
 DRIVEWAY / CURBCUT / SIDEWALK
 PERMIT APPLICATION**

Applicant to Complete Sections I - III Below

Application #:

I. Project Details

▶ (Check all that apply) DRIVEWAY CURBCUT SIDEWALK

Project Address	Subdivision	Lot #
Describe full scope of work _____		
Driveway is: <input type="checkbox"/> New <input type="checkbox"/> Existing	Is Sidewalk Being Installed? <input type="checkbox"/> Yes <input type="checkbox"/> Existing	Length of Curb Being Cut Ft. In.
Width of Existing Driveway (Measured at Right-of-Way) Ft. In.	Impervious Surface Ratio * % (See below for definition)	
Total Width of New Driveway (Measured at Right-of-Way) Ft. In.		

* **Impervious Surface Ratio:** The area of ground covered by any part of a building, vehicular use area, or any other improvement which prevents or severely restricts natural infiltration of moisture. All asphalt, concrete and brick surfaces and areas devoted to outdoor storage shall be included. Decks that allow rainwater to filter into the ground will not be considered an impervious surface. (Up to 40% typically allowed).

II. Property Owner Information

Owner's Name	Phone	Fax
Owner's Address	City	State Zip

III. Contractor Information

Contractor's Name	Phone	Fax
Contractor's Address	City	State Zip

■ Please note: All curbs must be saw cut. Absolutely no broken curbs are allowed! If upon inspection the curb is found to have been broken, removal of approach, proper curb cut and reinstallation of approach will be made by the contractor or property owner at no cost to the City. All sidewalks to be 5 feet wide min. or match existing. Sidewalks must continue through driveways and have a slope of 1/4 inch per foot, with expansion joints. If the driveway is built without a concrete sidewalk the contractor or property owner will be required to remove the drive and rebuild to City specifications. Concrete used for sidewalks must be Class SI and for driveway aprons must be Class PV. Only one access allowed per lot.

■ The applicant hereby agrees to perform work in accordance with the provisions as set forth in Chapter 26 as revised, of the City of Rockford, Code of Ordinances. Traffic control will be in accordance with Chap F of the Illinois Highway Standards Manual. No cones are allowed.

Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor (Check One)	PROOF OF INSURANCE AND BOND WITH CITY REQUIRED FOR CONTRACTOR WHEN WORKING IN THE RIGHT-OF-WAY
Applicant's Signature X _____ Date _____	

IV. Staff Comments (to be completed by Staff) FEE: \$35.00

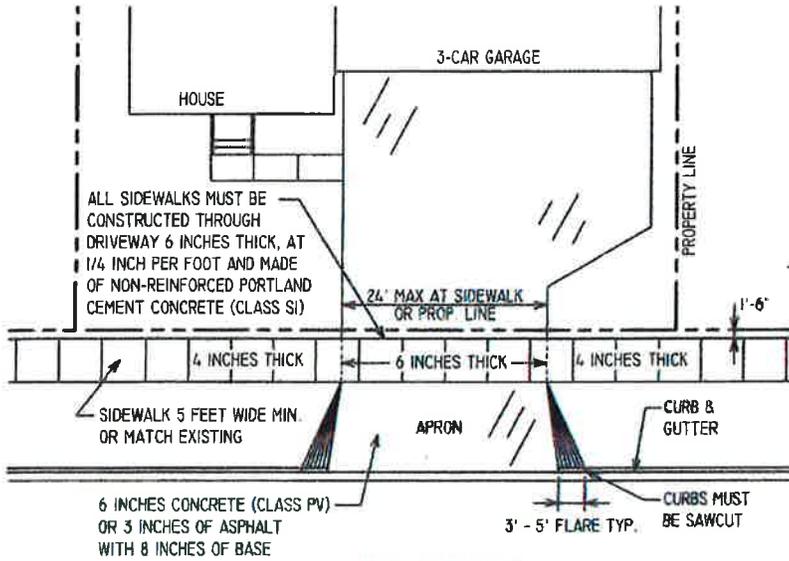
Special Conditions _____ Invoice #: _____

APPROVED BY: _____ DATE: _____

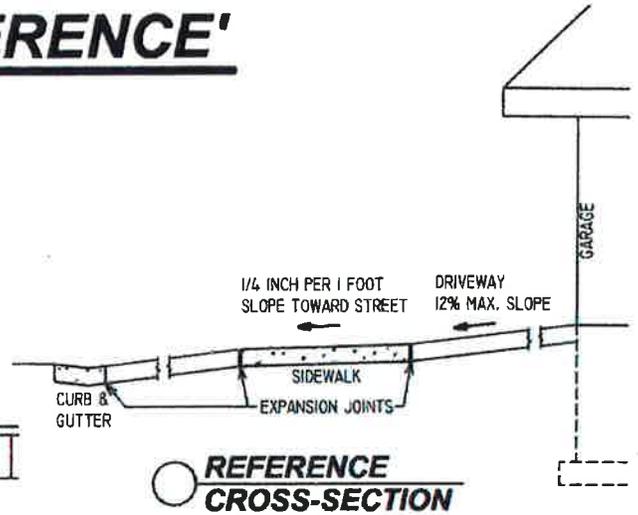
CALL PUBLIC WORKS @ 779-348-7174 FOR A FINAL INSPECTION

▼ SEE REVERSE SIDE FOR 'QUICK REFERENCE' ▼

'QUICK REFERENCE'



REFERENCE SITE PLAN



- NOTES:**
- THE CONTRACTOR IS RESPONSIBLE FOR TRAFFIC CONTROL, IF NECESSARY, IN ACCORDANCE WITH CHAPTER F OF THE IL HIGHWAY STANDARDS MANUAL.
 - DRIVEWAYS SHALL BE CONCRETE, ASPHALT OR OTHER APPROVED MATERIAL DESIGNED IN COMPLIANCE WITH ENGINEERING DESIGN CRITERIA.
 - NO WATER RUN OFF INTO NEIGHBORING PROPERTIES AND MAINTAIN NATURAL (EXISTING) DRAINAGE PATTERNS. NO DAMPING OF WATER ON ADJOINING PROPERTIES.



Directions for Drawing Site Plan

- Show all building structures (house, garage, deck, shed, etc.) (see "Example Site Plan" for an example)
- Provide existing and proposed curb cut length, sidewalk width & driveway width (if applicable)
- Provide Property Line dimensions and North Direction for Site Plan (Circle above)
- If there is not enough space provided above, please attach a separate site plan
- See Construction & Development Services Bulletin No. 1 for additional information